

Cbus Charter

Nominations Committee Charter



1. Purpose of Charter

1.1 This Charter sets out the role, responsibilities, composition and operation of the Board Nominations Committee (**'the Committee'**) of United Super Pty Ltd (**'the Trustee'**), in its capacity as Trustee for the Cbus Superannuation Fund (**'the Fund'**).

2. Composition

- 2.1 The Board determines the Committee's composition, which includes:
- 2.1.1 The Fund Chair; and
 - 2.1.2 Two other members on a rotational basis dependent on the appointments being reviewed i.e. to avoid any conflict situations.
- 2.2 The Chair of the Committee shall be the Fund Chair.
- 2.3 No member of the Committee shall be present where their own tenure, performance or other related discussions are held.

3. Roles and responsibilities

3.1 The primary role of the Committee is to provide recommendations to the Trustee Board regarding all director appointments and Committee membership based on the individual's skills and experience and skill requirements of the Board.

3.2 The process for nominating and appointing Directors will take place in accordance with the 'Cbus' Nomination and Appointment Process".

4. Meetings

- 4.1 The Committee will meet at least annually and more frequently if required.
- 4.2 All Committee members are expected to attend each meeting.

5. Reporting to the board

- 5.1 The minutes of all Committee meetings are to be distributed at the next meeting of the Board.
- 5.2 The Chair of the Committee will provide a report to the Board on matters discussed at the Committee.

6. Review

- 6.1 The performance of the Committee is reviewed internally on an annual basis.
- 6.2 An independent review of the Committee is performed every three (3) years.
- 6.3 This Charter will be reviewed by the Board annually for ongoing relevance and effectiveness.

Date of this Policy:
15 June 2017

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