Retirement Scheme

Change my contribution rate

Use this form to change the percentage of your superable salary that you must contribute to your Retirement Scheme benefit.
Please use black or blue pen and CAPITAL letters. Use an X in boxes where required.

Once a year you can change your contribution rate to between 1% and 9% to suit your financial circumstances.

To change your contribution rate, we'll need to receive your completed form by the end of February. Your new rate will then take effect from 1 April. If you don't return this form to us by the due date, you won't be able to change your contribution rate until the following year.

If you need to reduce your contribution rate due to financial hardship, please contact us. We may be able to reduce your rate to 0% for a limited time in this situation.

You should monitor the amount of contributions you make to your super account to ensure that you don't exceed the contributions cap.

To learn more read the *Cbus Retirement Scheme Product Disclosure Statement* available at **cbussuper.com.au/forms** or call us on **1300 361 784**.

Step 1: Provide your personal details

Cbus Super member number

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Date of birth

D D / M M / Y Y Y Y

Gender

☐ Male ☐ Female

Given name(s)

Family name

Home phone

( )

Mobile

Email address (providing your email means you give permission for us to use it)

Residential address (compulsory)

Suburb/town

State

Postcode

Postal address (if different from residential)

Suburb/town

State

Postcode

Step 2: Confirm your new contribution rate

I would like to change my contribution rate to the percentage below (please choose one option):

☐ 1% ☐ 2% ☐ 3% ☐ 4% ☐ 5% ☐ 6% ☐ 7% ☐ 8% ☐ 9%

LGS members only: ☐ 3.5%

NRF members only: Please tell us below if you'd like a rate between 1% and 9% that's not a whole number (e.g. 6.25%)

. %

I wish to contribute from my:

☐ before-tax salary, through salary sacrifice (this must be arranged with, and agreed to, by your employer)

☐ after-tax salary

If you elect to make salary sacrifice or before-tax contributions, your employer may increase the contribution amount to meet your defined benefit contribution requirements, including a 15% contributions tax payable on these types of contributions.

Step 3: Sign and date this form

- I acknowledge that I have read and understood the information on this form.
- To the best of my knowledge, all information given on this form is true and correct.
- I understand that this form must be completed and received by Cbus Super by the end of February, for the change in contribution rate to be effective from the next 1 April.
- **If I return this form by email**, I acknowledge and declare that I have read and accepted the terms and conditions of this form and I acknowledge that if I have not applied my physical or electronic signature:
  - If Cbus Super is satisfied that this is a genuine application, they will process the request.
  - In some cases, Cbus Super may request more information to be satisfied this is a genuine application.



Sign here:

Date
D D / M M / 2 0 Y Y

Privacy: Please refer to our *Privacy policy* and *Personal information collection statement* at **cbussuper.com.au/privacy** for details about how we collect and disclose personal information, or call **1300 361 784** for a copy.

Post this SIGNED and DATED form back to us. Or email it to us – visit **cbussuper.com.au/cs/id** to learn how.



Cbus Super
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PARRAMATTA NSW 2124



1300 361 784
8am to 8pm (AEST/AEDT)
Monday to Friday



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cbussuper.com.au
Log in to chat to us online



Visit us in person in Adelaide, Brisbane, Melbourne, Perth and Sydney.
Details: **cbussuper.com.au/contact**